



# BGCO

## 2017 Scholarship Program

### Application Package

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*Application Deadline*  
*April 1, 2017*

#### **Message from the Executive Director**

The Boys and Girls Club of Ottawa, thanks to generous donor support, provides over \$30,000 in academic assistance each year to many young deserving recipients.

Awards are available to current or past club members and volunteers (Min. 3 months), who are entering their first year of post-secondary studies and are under the age of 24.

The BGCO Scholarship Program is intended to recognize youth for their community effort, involvement and participation with the Club, academic success and financial need.

Doing good things for others during difficult times in one's own life requires particularly outstanding commitment. This is why, as part of the selection process, the personal circumstances and/or challenges of each applicant will be considered.

In 2016, 13 young people received scholarships. **You could be next!**

This year, in 2017, we are pleased to offer 17 scholarships to our members. Please see the scholarships available in this package and don't miss out on your opportunity to apply.

Potential applicants should carefully read the application form or check our website [www.bgcottawa.org](http://www.bgcottawa.org).

A handwritten signature in black ink that reads "Colleen Mooney".

**Colleen Mooney**  
Executive Director

## Scholarship Information

Scholarship	Description	Check off the scholarship/s you are applying for
<p>Ottawa Police 150<sup>th</sup> Anniversary</p> <p><b>Awarded to one Member. \$2,500 per year for 2 years.</b></p>	<p>In 2006, the Ottawa Police Service celebrated its 150th anniversary. In its year-long celebrations, various funds were raised and those funds were used to create an on-going memorial to the 150th and the OPS team that worked so hard to raise the funds. The scholarship was established to support youth who wish to pursue a career in policing or related criminal justice field.</p>	
<p>Vince and Linda Bevan</p> <p><b>Awarded to one Member. \$2,500 per year for 2 years.</b></p>	<p>Police Chief Vince Bevan retired in early 2007. In his honor (along with his wife Linda), a retirement dinner was organized. From this dinner, \$78,000 was raised and a scholarship was established to recognize the Bevans and their contribution to the community.</p>	
<p>Charles King</p> <p><b>Awarded to three Members. \$1,000 per year for up to 4 years.</b></p>	<p>The Charles King Scholarship Fund was created to honor and carry on the legacy of someone lost at far too young an age. Throughout his life and career, Charles mentored countless young people and took every opportunity to help others. As one who didn't grow up with much himself, he had a deep commitment to supporting local school programs and the Boys &amp; Girls Club through the Hill Charity Golf Classic - an event he co-founded 20 years ago. With his passing, the creation of this scholarship fund was a logical next step and one easily realized due to the incredible generosity of his friends, colleagues, and employers. As he did in life, Charles will continue to make a meaningful difference in the lives of many.</p>	
<p>Louis &amp; Doris Albert</p> <p><b>Awarded to one Member. \$2,500 for one year.</b></p>	<p>Louis &amp; Doris Albert have been residents of the Ottawa region for most of their lives. The Albert's are long-time supporters of the BGCO &amp; believe strongly in the benefit of higher education. The scholarship was established in 2002 to support deserving young people who might not otherwise have the opportunity to pursue their post-secondary education.</p>	
<p>Alterna Savings</p> <p><b>Awarded to one member. \$1,000 per year for 2 years.</b></p>	<p>Alterna has been a keen supporter of the Boys &amp; Girls Club and sees the value of developing young leaders who will continue to grow, be involved with the community and make life choices that will enable them to be positive role models.</p>	
<p>Avenai - Education and Creative Arts</p> <p><b>Awarded to one member. \$1,000 per year for 3 years plus \$100 reimbursement towards application fees.</b></p>	<p>This scholarship will be awarded to one deserving young person who might not otherwise have the opportunity to pursue their post-secondary education, is an active participant in the Club's Education and Creative Arts programs, and demonstrates leadership, initiative, and strong character.</p>	
<p>Avenai - Sports and Leadership</p> <p><b>Awarded to one member. \$1,000 per year for 3 years plus \$100 reimbursement towards application fees.</b></p>	<p>This scholarship will be awarded to one deserving young person who might not otherwise have the opportunity to pursue their post-secondary education, is an active participant in the Club's Sports and Leadership programs, and demonstrates leadership, initiative, strong character and good sportsmanship.</p>	
<p>Alwyn Birch Scholarship</p> <p><b>Awarded to one member. \$2,000 for one year.</b></p>	<p>This scholarship was created in loving memory of Alwyn Richard Birch. It was established to recognize an outstanding young person who contributes in their Community and who demonstrates strong leadership skills and initiative amongst peers. The decision to grant this scholarship is based on the following criteria: high academic achievement, financial need, and/or recognized contribution(s) in the community.</p>	
<p>Paul Conway Scholarship</p>	<p>The Paul Conway Scholarship was created to honor and carry on the legacy of someone lost far too soon. Paul "Skeeter" Conway had a passion for many</p>	

<p><b>Awarded to one member. \$2,500 per year for 2 years.</b></p>	<p>things in life including football, baseball, Karate, cooking, geography, music, and most importantly his family. Paul was a natural athlete who stood out for his sportsmanship. This scholarship will be awarded to one deserving young person who demonstrates some of the same characteristics that Paul held dear: good sportsmanship, leadership, strong character, and a focus on academics. As he did in life, Paul will continue to make a meaningful difference in the lives of many.</p>	
<p>Vincent and Danielle Crupi Family Scholarship</p> <p><b>Awarded to two members, one male and one female. \$1,000 per year for up to 4 years.</b></p>	<p>This scholarship was established by Vincent and Danielle Crupi to support deserving young people who are active participants in BGCO programs, with an emphasis on education, and demonstrate leadership, initiative, strong character, and community involvement through volunteering. All applicants will be considered, however, priority will be given to youth who wish to pursue a career in science and engineering</p>	
<p>Ellen Elizabeth Heath Scholarship</p> <p><b>Awarded to one member. \$2,750 for one year.</b></p>	<p>This scholarship is intended to provide support for individuals with a financial need pursuing their studies at an accredited institution (so can be a trade school, for example – it doesn't have to be college or university)</p>	
<p>Jack Meadows Memorial Scholarship</p> <p><b>Awarded to one member. \$2,500 per year for two years.</b></p>	<p>This scholarship is intended to provide support for individuals entering their first year of College or University who demonstrate financial need.</p>	
<p>Scott Healey Sports Scholarship</p> <p><b>Awarded to two members, one male and one female. \$2,500 each for one year.</b></p>	<p>This scholarship was created in memory of Scott Healey. It was established to support deserving young people who are participants in the BGCO's Sens Sports and Leadership League (SLL) and demonstrate leadership, initiative and strong character in the area of sports. All BGCO sports activities will be considered, including but not limited to: ball hockey, basketball, soccer and "Walk This Way". Participation in the Sens leadership retreat will be considered an asset.</p>	

## General Eligibility Criteria

<p><b>To be eligible for this program you must:</b></p> <ul style="list-style-type: none"> <li>• Be a Canadian citizen, permanent resident or refugee (Special circumstances will be considered).</li> <li>• Present a minimum average of 70% (Applicants below 70% due to personal circumstances will be considered).</li> <li>• Be registered in a program at a University, College or Trade School</li> </ul> <p><b>Please note that:</b></p> <ul style="list-style-type: none"> <li>• All scholarships are for first year students.</li> <li>• All scholarships are for applicants who are current or past members, volunteers or employees of the BGCO (Min. 3 months).</li> <li>• You may defer a scholarship award amount up to 1 year.</li> </ul>	<p><b>To be considered for a scholarship, your application must be supported by:</b></p> <ul style="list-style-type: none"> <li>• A fully completed and signed application form, including expenses and income chart.</li> <li>• 2 letters of reference from a high school teacher, counsellor, employer, BGCO staff, volunteer work supervisor or individuals who have been your mentors.</li> <li>• One essay of up to <b>800</b> words (2 pages) by you telling us about yourself, your volunteer work, involvement with the club, your personal circumstances, economic situation and why the career/program you are choosing is a 'good fit' for you.</li> <li>• A resume.</li> <li>• A copy of your most recent school transcript.</li> <li>• Proof of citizenship status.</li> <li>• A copy of your letter of acceptance from your University, College or Trade School.</li> </ul>
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<p><b>Date and Time for Submission</b> The completed application and supporting materials must be submitted by <b>April 1, 2017</b>.</p> <p>The application and attachments must be mailed or delivered in person to:</p> <p style="padding-left: 40px;"><b>Boys and Girls Club of Ottawa</b> Scholarship Program 2825 Dumauiier Avenue Ottawa, Ontario K2B 7W3</p> <p>Faxed or late applications will not be accepted.</p> <p><b><i>Incomplete application packages will not be considered. Please include all attachments.</i></b></p>	<p><b>How do we decide?</b></p> <p>A committee made up of funders, BGCO senior management and Board members of the Club will select the scholarship recipients.</p> <p>The Committee will select recipients based on:</p> <ul style="list-style-type: none"> <li>• Personal information about you;</li> <li>• Letters of reference;</li> <li>• Student transcript;</li> <li>• Community and BGCO involvement;</li> <li>• Financial need.</li> </ul> <p>Applicants selected as finalists will be notified by May 4<sup>th</sup>, 2017. Scholarship recipients will be notified soon after.</p> <p>Winners will receive their Scholarships at the Boys and Girls Club Annual General Meeting on May 31, 2017.</p> <p><b>*** Please note, if selected as a winner it is mandatory to attend.</b></p>
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## Personal Information

Last Name:	Initial:	First Name:
Address – Street no. – Apt:		City – Province – Postal Code
Home telephone: ( ) _____ - _____	Cellular: ( ) _____ - _____	
Email:	Main Clubhouse:	

Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Date of birth:    ____ / ____ / ____ Day / Month / Year	Place of birth:
Citizenship: <input type="checkbox"/> Canadian <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Refugee Status <input type="checkbox"/> Other	
Designated Group: (optional) <input type="checkbox"/> Aboriginal <input type="checkbox"/> Person with disability <input type="checkbox"/> Member of visible minority <input type="checkbox"/> Financially Disadvantaged	

## Involvement with the Boys and Girls Club of Ottawa

Are you involved with the Boys and Girls Club of Ottawa? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, In what capacity? <input type="checkbox"/> Club Member <input type="checkbox"/> Former Club Member <input type="checkbox"/> Volunteer <input type="checkbox"/> Employee		
Dates of involvement with the BGCO:	From ____ / ____ Month / Year	To ____ / ____ Month / Year
Indicate clubhouses, programs, events and activities you were or are involved with:		
1.		
2.		
3.		
4.		
5.		
6.		
7.		

## Academic Information

Current School Name:	Most Recent Grade Average %:
When did you/ will you graduate from high school?	_____/_____ Month / Year
What year of post-secondary school are you entering?	
Educational Institution(s) planning to attend:	
1.	
	<i>Student Number      Discipline/Degree planning to attend</i>
2.	
	<i>Student Number      Discipline/Degree planning to attend</i>
3.	
	<i>Student Number      Discipline/Degree planning to attend</i>

## Financial Information

Will you receive other financial assistance (bursaries, student loans, scholarships, etc.)? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please indicate the source and amount in the Income and Expenses chart below.</i>
Do you currently have a job? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Part-Time <input type="checkbox"/> Full-Time
Do you plan to work while going to school? <input type="checkbox"/> Yes <input type="checkbox"/> No
How do you plan to contribute to the costs of your post-secondary education?

## Income & Expenses (for upcoming academic year - September 2017 to August 2018)

Complete the following chart as best you can, please note the following:

- All income and expenses listed should be the anticipated total amount for one academic school year
- Ensure student loans are captured as an expense and not as income
- Indicate any other sources of income and their amounts ( i.e. Other Bursaries and Scholarships funds)  
*Use a \* to indicate pending amounts.*

Once you have completed the "Income" and "Expenses" columns, take the total income from **Box A** and subtract the total expense from **Box B** to get your total for **Box C**.

Income (for the 2017/18 school year)		Expenses (for the 2017/18 school year)	
Personal Savings:	\$	Tuition and Fees:	\$
Employment Income for school year:	\$	Books and Supplies:	\$
Family Contribution:	\$	Travel: (Relocation costs only if attending school out of town)	\$
Other Sources of Income: (Indicate below) (do not include this scholarship)	\$	Accommodations : (Rent and utilities)	\$
	\$	Food:	\$
	\$	Medical:	\$
	\$	Bills: (phone, internet)	\$
	\$	Child Care:	\$
	\$	Student Loans:	\$
	\$	OSAP:	\$
	\$	Clothing/ Personal Care:	\$

Total Income (Box A)	\$	Total Expenses (Box B)	\$
Box A – Box B = Total Net (Box C)		\$	

## Personal Statement

Using the following questions as a guide, tell us about yourself in 800 words or less. Be sure to include your name on every page submitted to us.

- Who are you, your strengths and weaknesses?
- What are your aspirations in the near and more distant future, and how you plan to get there?
- What are some personal achievements you are proud of?
- What are your personal circumstances and economic situation?
- What has your community involvement, volunteer work and participation at the BGCO been to date?
- Why is the career/school program you are choosing a 'good fit' for you

**Note:** We can only know you through the information you give us. Please be thorough and complete.

## References

You must provide 2 **signed** letters of reference to complete this application.

- The references may be from your school principal, teacher, counselor, current or previous employer, BGCO staff, volunteer work supervisor or individuals who have been your mentors.
- If you are a BGCO member, one of the references must be from a BGCO staff.
- References must fill out Reference Document and return letter to applicant in a sealed envelope.

**Note:** It is preferable to select individuals who know you well so that they might comment not only on your academic abilities or work responsibilities but also on your qualities of character, attitude, social adaptabilities, goals and achievements.

## Check List

**Use the check list to ensure you have:**

- Read the description and meet the requirements of the scholarships you are applying for.
- Completed 2017 BGCO Scholarship Application Form.
- Answered all of the questions and checked off the appropriate boxes.
- Completed the "Expenses & Income" chart.
- Made sure your application is neat and legible (presentation is important).
- Signed the application form.

**To be considered for the BGCO Scholarship Program you must attach the following to your application:**

- Resume
- Personal Statement
- 2 signed and sealed letters of reference (from high school teacher, counsellor, employer, BGCO staff, etc.).
- Most recent official school transcript
- Letter of acceptance from your University, College or Trade School.
- Proof of citizenship status (birth certificate, passport, certificate of Canadian citizenship or permanent resident card).

**Failure to do any of the above can result in your application being deemed ineligible.**

**Please double check to ensure your application is complete.**

## Consent

I attest the information on this application form and in the accompanying documents is true, accurate and complete. I have read the application requirements and agree to be bound by all of them. I understand & accept the conditions & requirements relating to this application form.

Name (Print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Authorization

If I am awarded a scholarship I authorize BGCO to publish my name, photo and any information within this application for publicity purpose. Yes  No

Name (Print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Submit completed application in person or by mail to:

Boys and Girls Club of Ottawa  
Scholarship Program  
2825 Dumaourier Ave  
Ottawa, Ontario K2B 7W3

Applications sent by mail must be postmarked by **April 1, 2017**. You will be notified of the status of your application by the first week of May 2017. If you have any questions about the BGCO Scholarship Program please contact the Scholarship Coordinator **Tash Raposo** at **(613) 232-0925 ext. 263**, or email [nraposo@bgcottawa.org](mailto:nraposo@bgcottawa.org)

## Applicant Reference Form #1

**To the Applicant:** You must submit two reference forms. When you receive your reference forms, DO NOT OPEN THEM.

**To the Reference:** This student is applying for a Boys and Girls Club of Ottawa Scholarship. Please complete and return this form to the student in a sealed envelope with your signature on the back of the envelope over the seal. Please type or print.

**APPLICANT'S NAME:** \_\_\_\_\_

In what capacity have you known the applicant? \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

Applicant's position: \_\_\_\_\_

Reference's name: \_\_\_\_\_

Reference's title/position: \_\_\_\_\_

Reference's address: \_\_\_\_\_

Reference's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please rate the applicant on the following items by circling the appropriate number. (4 indicates "excellent", 1 indicates "poor", DK means "don't know")**

Commitment to the BGCO	4	3	2	1	DK
Academic potential	4	3	2	1	DK
Financial Need	4	3	2	1	DK
Overall assessment	4	3	2	1	DK

**On a separate sheet of paper,** please comment not only on the applicants' academic abilities or work responsibilities but also on your qualities of character, attitude, social adaptabilities, goals and achievements.



## Applicant Reference Form #2

**To the Applicant:** You must submit two reference forms. When you receive your reference forms, DO NOT OPEN THEM.

**To the Reference:** This student is applying for a Boys and Girls Club of Ottawa Scholarship. Please complete and return this form to the student in a sealed envelope with your signature on the back of the envelope over the seal. Please type or print.

**APPLICANT'S NAME:** \_\_\_\_\_

In what capacity have you known the applicant? \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

Applicant's position: \_\_\_\_\_

Reference's name: \_\_\_\_\_

Reference's title/position: \_\_\_\_\_

Reference's address: \_\_\_\_\_

Reference's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please rate the applicant on the following items by circling the appropriate number. (4 indicates "excellent", 1 indicates "poor", DK means "don't know")**

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